

Documents to Accompany Building Permit Applications for Swimming Pools, Spas and Barriers

- Completed Building Permit Application
- Confirmation of Appointment
- Soil Report
- Current Copy of Title/ Title plan
<https://www.landata.vic.gov.au>
 - Plus any covenants and 173 agreement
- A recent Re-establishment Survey Plan prepared by a licensed land surveyor (*if applicable*)
- Architectural Plans
 - These should include:
 - Location of pool or spa
 - Distances from all boundaries
 - Type of pool fence
 - Location of pool fence, gates, climbable structures.
 - Location of dwelling on site.
 - All impermeable surfaces.
- Build over easement consent from both
 - Water Authority
 - Council
- Engineering
 - Structural Plans
 - Structural Computations
 - Engineers Compliance Certificate (Reg. 126)
 - Hydraulic Design AS 1926.3 (Reg. 126)
- Build over easement consent from both (*if required*)
 - Water Authority
 - Council
- Property Information
 - Dial before you dig information
- Swimming Pool Access
 - Temporary safety barrier plan during construction & type
 - Location of safety fencing shown on drawings
 - Safety barrier construction in accordance with BCA 3.9.3.0
 - Water recirculation system in accordance with BCA 3.9.4.0
 - Gates and fittings as per AS 1926.1 & AS 1926.2 - 2012
- Planning Permit (*if required*)
 - Planning permit with all conditions
 - Endorsed plans
- Builder
 - Domestic Builder Insurance Certificate
 - Building contract (showing name of builder, to be exactly the same as shown on the insurance certificate)
- Owner Builder
 - Owner Builder Consent Certificate from the VBA (over \$16000.00)
<https://www.vba.vic.gov.au>
Provide cost of works for all works, including labour, materials and GST
 - Owner Builder Consent Form
- Form 7 & 8 - Protection Works Notices, completed and signed (*to be determined by RBS*)
- \$550.00 (GST included) non-refundable deposit

Further information may be required upon assessment of documents